WORK SAFE. FOR LIFE. WORKERS' COMPENSATION BOARD OF NOVA SCOTIA

Workplace Inspection Checklist MSIs

Job Title/Task:	
Completed by:	Date:
Notes:	

Force		YES	NO	Commen
Lifting/Lowering	Loads are heavy/difficult to lift/ lower			
•••	Loads are lifted/lowered repeatedly			
A 17	Loads are above the shoulders			
	Loads are below the knees			
	Loads are far away from the belly button			
T S	Loads are unstable, unbalanced, uncooperative, or unpredictable			
	Lifting/lowering postures are awkward (bend, twist, kneel, reach, sit)			
Pushing/ Pulling	Loads are hard/difficult to push/pull			
	Loads are pushed/pulled repeatedly			
45	Loads are pushed with hands above the shoulders			
	Loads are pushed with hands below the waist			
6 7 7	Pushing/pulling postures are awkward (bend, twist, kneel, reach, sit, across the body)			
Gripping – Pinch Grip	Unsupported loads			
	Difficult holding or manipulating			
	Difficult squeezing to open or close			
Gripping – Power Grip	Unsupported loads			
	Difficult holding or manipulating			
	Difficult squeezing to open or close			

Awkward Postures		YES	NO	Comments/Notes
Neck and Head	Neck visibly bent forward (chin close to chest)			
RAR	Neck visibly bent to one side (ear close to shoulder)			
	Neck twisted to either side. Or chin close to the shoulder			
	Neck noticeably bent back			
	Neck bent forward and chin out (head forward)			
Elbows and Shoulders	Hand(s) at or above the head			
	Elbow(s) at/or above the shoulder			
	Elbows/hands behind the body			
	Sitting or standing with the back noticeably bent forward, sideways, or twisted			
E.F.	Back noticeably bent backward with no support for the back			
	Squatting/kneeling while working			
Wrists and Hands	Wrist noticeably bent down or up			
	Wrist noticeably bent to the side (toward thumb/little finger)			
9	Hand turned so palm faces fully up or down			
Fixed (Static) Posture	Sitting for long periods without standing (office work, driving, etc.)			
	Standing still for a long period of time			

Repetition		YES	NO	Comments/Notes
Upper Body	Performing the same neck motions repeatedly			
	Performing the same shoulder motions repeatedly			
	Performing the same elbow motions repeatedly			
	Performing the same wrist motions repeatedly			
	Performing the same hand/ finger motions repeatedly			

Other		YES	NO	Comments/Notes
Contact	Using the hand or knee as a hammer			
	Tool handles dig into hand/palm			
	Workstation/equipment edges/products dig into body (hands, forearms, trunk, thighs)			
Vibration	Using vibrating tools (impact wrenches, carpet strippers, chainsaws, jackhammers, scalers, riveting hammers, grinders, sanders, jig saws, jack-leg drills)			
	Operating mobile equipment/ vehicles on rough, uneven surfaces			
Temperature	Work environment is cold, hand/arms are exposed to cold air			
	Work environment is hot/ humid			